

EXHIBIT #4 – ARCHITECTURAL REVIEW APPLICATION (Major or Minor Alteration)

TO: Modification Architectural Design Committee (MADC)

Property Owner: _____

Property Address: _____

Owner Phone Number: _____

CONTRACTOR: _____

Contractor Email: _____

Check the alteration you are submitting below. Please refer to the attached pages for submittal requirements. Lack of the requested information may result in your approval being delayed or denied. See checklist for required information on the following pages.

SUBMITTAL DEADLINE: Wednesday at 4:00 p.m. to make the next Modification Architectural Design Committee (MADC) meeting. MADC meetings are held the first and third Wednesdays of each month.

MINOR ALTERATION

- Ornaments/Decorations/Pots
- Wall / Fence
- Propane Tank / Generator
- Solar Devices
- Satellite Dish
- Exterior Lighting
- Well Installation
- Other _____

- Pavers/Staining/Stamping
- Gutters/Downspouts
- Exterior Color Selection/Roofs
- Landscape Improvements
- Curbing/Stones
- Tree Removal Replacement
- Front Door & Window Replace
- Hurricane Shutters

MAJOR ALTERATION

- Pool
- Screen Enclosure
- Ancillary Structure
- Addition
- Coquina/Sea/Retaining Wall
- Boat House / Dock
- Other _____

Estimated Completion Date: _____

FEES/DEPOSITS: Make check payable to: Grand Haven Master Association:

Major Alteration Deposit	\$1,000.00	Refundable after successful inspection
Non-compliance Fee	\$100.00	Fee is NOT refundable
Minor Alteration Fee	NO FEE	

Remit all items to:

Southern States Management Group
2 Camino Del Mar
Palm Coast, Florida 32137

For your convenience, a white Submittal Drop Box is located on Marlin Dr. across from Lakeside Dr.

For additional assistance: Please contact Southern States Management Group at 386-446-6333

NOTICE: These plans will be reviewed and inspected for the limited purpose of determining the aesthetic compatibility of the plans with the community in general in the subjective opinion of the approving authority. These plans are approved for a limited purpose. No review has been made with respect to functionality, safety, and compliance with governmental regulations or otherwise and any party with respect to such matters should make no reliance on this approval. The approving authority expressly disclaims liability of any kind with respect to these plans (see Second Amended and Restated Declaration of Covenants, Conditions and Restrictions of the Grand Haven Master Association Article VIII, paragraph 8.7)

PROPERTY OWNER SIGNATURE: _____ **DATE:** _____